

DCMail Quick Guide

~2-Step Verification~

STEP 0 Introduction

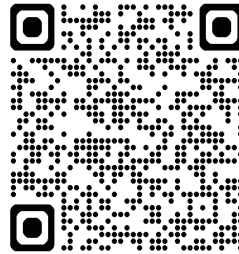
- Make sure you can connect to the DCMail service, if needed, refer to the Quick Guide (<https://www.cds.tohoku.ac.jp/materials/>) etc.
- The 2-step verification will become mandatory starting December 1, 2026.
- New students will have a grace period of approximately one month after enrollment (currently under adjustment).

STEP 1 Install the setup assistant app (Google Authenticator)

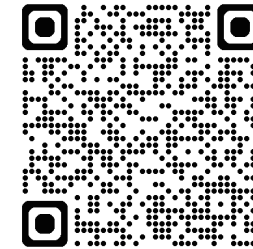


Install the app "Google Authenticator" on your smartphone from App Store.

App Store (iOS)



Google Play (Android)



STEP 2 Select 2-step verification method

Log in to DCMail via a web browser. Then navigate to "Account" > "Security & sign-in" > "2-Step Verification" (or access "<https://myaccount.google.com/security>," and go to "2-Step Verification").

*If your personal account is displayed on the screen, switch to your DCMail account.

In the DCMail service, the following items are available as its 2-step verification.

- Passkeys and security keys
- Google prompts (Not recommended)
- **Authenticator app (Recommended)**
- Phone number
- Backup codes

The DCMail service recommends "Authenticator," and deprecates "Google prompt."

In the guide, we will explain how to set up the two-step verification with Authenticator.

For the other items, you can refer to Google's manual and set it.





STEP 3 Set up the Google Authenticator app

From the items in “Second steps,” click “Authenticator” > “+ Set up authenticator.”

When the screen below appears, scan the QR code using the app you installed in Step 1.

Set up authenticator app

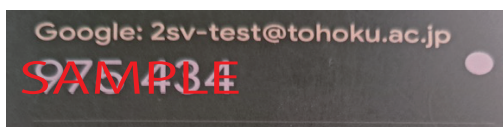
- In the Google Authenticator app tap the +
- Choose **Scan a QR code**



Can't scan it?

Cancel Next

Then a verification code is displayed on the app.



Enter the code on the 2-Step Verification screen, and click “Verify”.

Set up authenticator app

Enter the 6-digit code you see in the app

Enter Code

Back

Cancel Verify



STEP 4 Activate 2-Step Verification

Click “Turn on.”



Turn on 2-Step Verification

To sign in with your authenticator app, turn on 2-Step Verification.

Turn on

Instead of waiting for text messages, get verification codes from an authenticator app. It works even if your phone is offline.

First, download Google Authenticator from the [Google Play Store](#) or the [iOS App Store](#).

Your authenticator



Authenticator
Added just now



[Change authenticator app](#)



Step 4 is mandatory. If you do not click “Turn on,” 2-Step Verification will not be activated.

For inquiries on this leaflet:

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(Kawauchi Kita Campus)

Inquiries: <https://www.cds.tohoku.ac.jp/contact.html>

Online Guide: <https://www.dc.tohoku.ac.jp/>

* User support is provided by Tohoku University Co-op

